

## Volunteer Radio Operator – Role Description

### Role Description

The Radio Operator operates the VHF radio in the Race Tower during racing and other on-water activities and reports to the Officer of the Day (OOD). They oversee, relay and log communication between the OOD and race management and competitors' boats on the water, and play an important role in volunteer and competitor safety.

### Qualifications

Required qualifications and skills include;

- Marine Radio Operators Certificate of Proficiency
- Clear speaking voice and ability to stay calm in an emergency
- Working with Children Check (WWCC)
- Understanding of the roles of the Safety Boat fleet

Desirable qualifications and experience include;

- General knowledge of the types of boats sailed at BYS
- Basic understanding of racing and course layouts
- Understanding of the On-Water Emergency Response Plan

### Role Tasks

Tasks for this position include (but are not limited to);

- Attend the Race Management volunteer briefing
- Check VHF Radios are operational and on correct channels, with squelch and volume controls adjusted correctly
- Monitor the designated VHF channel until the completion of racing or as advised by the OOD and record as necessary - emergency calls, vessels signing on/off, vessel retirements and other related events; relay information to the OOD and Start Box team.
- Relay messages between the OOD and the on water Race Officer and/or safety boats
- Make competitor announcements as directed by the OOD
- Follow the correct radio procedures for efficient and effective radio communications
- Maintain constant visual supervision of the race area
- Answer the Radio Room telephone

Training, checklists and supporting resources are available to Volunteer Radio Operators.

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