



Policies and Procedures

Title: **Privacy Statement**
Adopted at Meeting: **153**
Date: **27 November 2003**

Version: **1**

Blairgowrie Yacht Squadron Inc ("BYS") is committed to the protection of your personal information. Any personal information you provide to BYS will be used for the stated purpose for which it was gathered and related purposes which can be reasonably expected.

BYS will not disclose any personally identifiable information obtained from you to other parties or for purposes other than those described above, unless you provide your written consent to BYS, with the following exceptions:

- where there are grounds to believe that disclosure is required in order to prevent a threat to health or life;
- where BYS suspects that unlawful activity is or has been engaged in, such personal information may be used to investigate the suspected unlawful activity; or
- the use is authorised by law or reasonably necessary to enforce the law.

Information that you provide through various means will be kept safe and secure within BYS.

BYS may also use your personal information for the purposes of direct marketing in relation to promotional activities where it is impracticable for us to obtain your prior written consent. However, when BYS does this, it will provide an express option for you to decline receiving any further marketing communications from BYS, via an opt out mechanism. For the avoidance of doubt, Southern Sails and enclosed flyers, Squadron News and direct mail from BYS do not constitute marketing communications.

BYS will only send you emails if you have elected to receive such emails or if they are in response to an email it has received from you.

At anytime, you may also notify BYS if you do not wish to receive marketing materials from BYS. Please put this request in writing and send it to the address below or telephone BYS on (03) 5988 8453.

If your contact details or address change, please inform BYS. If you have any queries or concerns about your personal information which BYS maintains, please send the details of your query or concern in writing to:

The Honorary Secretary
Blairgowrie Yacht Squadron
PO Box 13
Blairgowrie Vic 3942
